



DUFFERIN PARENT SUPPORT NETWORK

BOARD MEETING MINUTES

Date / time Nov 18, 2024, noon via Zoom

In Attendance

Present: Phyllis N (treasurer), Susan W (secretary), Jessica W, Saket K, Sarah J, Alyssa K (program coordinator), Loren R (project coordinator)

Regrets: Wendy C (chair)

Agenda

The agenda was approved. Phyllis acted as chair for the meeting in Wendy's absence.

Land Acknowledgement

The land acknowledgement was read by Phyllis as follows:

“DPSN recognizes that these traditional territories, upon which we live and learn, are steeped in rich Indigenous history and traditions. We also acknowledge there is much reconciliation work to do that honours the recommendations of the Truth and Reconciliation Commission and the United Nations Declaration on the Rights of Indigenous Peoples.”

Approval of October 21, 2024 Meeting Minutes

All approved the minutes for the board meeting held on Oct 21, 2024.

Coordinator's Report

Fall Workshops: There are 8 workshops planned for the fall of 2024. The first 6 have taken place with a low of 4 (was a more specialized target group), and a high of 29, participants.

Loren has been networking with various people to add some new workshop facilitators and topics, with a few confirmed for the current season as well as the winter.

Micro Events: Loren is working on some events to be offered, one per quarter. They would include both adults and children and would provide an opportunity for parents and other caregivers to ask questions about upcoming workshops, while also providing a way for parents to connect with one another and with the facilitator. The first one is being held at the Orangeville Library on Mill St on Saturday Nov 23/24

Promotion of DPSN workshops:

Website: PSN had 240 site sessions from 195 unique visitors in the last month.

Facebook had 927 “likes” and 1039 followers as of Nov 15, 2024. In the last month, our posts have been viewed 3,636 times.

Instagram: We have 66 followers as of Nov 15, 2024. Our posts have been viewed 172 times in the last month.

Constant Contact: Nothing to report this month, as the coordinator has been having some technical difficulties. She is looking into the issue.

Treasurer’s Report

Phyllis reported that the bank balance, including a \$25,000 GIC, is at \$34,223.50.

United Way Grant

Nothing new to report. We have been approved for \$8,000 per year for 2 years (April 01, 2024 – March 21, 2026). The 2023-2024 report was submitted April 26, 2024.

Dufferin County Community Grant

The final report for 2024 was submitted. We have been approved for \$5,000 per year, for 3 years (April 11, 2024 and April 10, 2027).

Orangeville County Community Grant

Alyssa is to investigate guidelines for reapplying for this grant.

Ontario Trillium Foundation - Grow Grant

The coordinators worked on the application for a grant. The focus will be on recruiting facilitators and expanding workshops, including further enhancement of our social media presence. The application was submitted by the deadline of November 6th.

Promotion and Fundraising

Grant opportunities: Alyssa has sent out some prospective grant opportunities for everyone to investigate. She will provide the board with more direct links to them, and then a meeting will be set up to discuss which ones might fit our needs.

Giving Tuesday Dec 3rd: The coordinators are working on promoting this in order to ask for donations.

Promotional events list: Alyssa will make a list of events for 2024 - 2025 and then the board and coordinators will look at it to prioritize and pencil-in who will attend.

Micro-events for children and parents/caregivers: These are stand-alone events hosted by the PSN to be offered up to 4 times per year, with the goal of connecting families to the PSN and also enhancing relationships between kids and their parents/caregivers. Loren is taking the lead on the planning of these events. Budget for the year to be \$500, with the goal of having donations to keep the costs down.

Policy Updates

Nothing new to report.

Recognition List for Donations deferred to a future board meeting.

To Consider

Event for facilitators: Funding for an event to bring together current and prospective facilitators was added to the OTF Grow Grant proposal.

Board members and other volunteers recruitment:

Positions are to be posted (ie on Volunteer Dufferin, our website, etc.) Alyssa to reach out to people interested in being a PSN Ambassador.

PSN Storage:

We are currently looking for a place for storing larger items that could be accessible to the coordinators and all board members.

**Next Meeting: Monday, December 16, 2024, 12 -2 pm,
In-person meeting: Location TBD**
