



DUFFERIN PARENT SUPPORT NETWORK

BOARD MEETING MINUTES

Date | time 10/03/2022 12:30 PM by Zoom

In Attendance

Present: Barbara H (chair), Nichole M (vice-chair), Phyllis N (treasurer), Susan W (secretary), Alyssa K, Laura L (coordinator), and Neetu D (guest)

Regrets: Kolleen S, Karen R-S, Denise (guest)

Approval of September 2022 Meeting Minutes

Minutes for the board meeting held on Sept 12, 2022 were approved by all.

Access to Information Request:

In 2021 Barbara had submitted, on behalf of the DPSN, answers to various questions related to a consultation for the Not-For-Profit Corporations Act. In September 2022, she received a request under the Access to Information Act to release this report via Innovation, Science and Economic Development Canada. All approved, giving Barbara the go ahead to give DPSN's permission for this report to be released.

Coordinator's Report:

1. **Fall workshops:** Laura is in the process of finalizing the workshop schedule for the fall. The first couple of workshops have had 30 people register with half of those in attendance when the workshop was presented.

2. **Workshop reminders:** Neetu and Laura will set up the registration so that participants automatically get reminders sent to their calendars.

3. **Promotion of DPSN workshops:** Laura reported that in September there were 107 visitors to the website, including 87 new users.

An email sent out Sep 17 had a 57% open rate. The email list is at 1001 people.

As of Sept 29, Facebook had 795 "likes". The top performing post was for a workshop called "Calming the Storm" with 3,900 people reached.

4. **Catalytic Thinking:** Laura and Alyssa attended the DC Moves meeting about catalytic thinking and suggested that DPSN might want to use the following questions when doing strategic planning:

i) What is the highest potential outcome?

ii) Who is impacted?

iii) What do we need to feel, know, believe, and be assured of in order to create the highest potential outcome?

Executive Director Peer Group membership renewal

All approved the \$50 yearly membership renewal.

Princess Margaret Christmas Craft Fair

The purchase of insurance needed to attend this and other events was approved. Susan will coordinate with Alyssa, Phyllis and Neetu the set-up of a DPSN display for the Dec 3, 2022 event.

Christmas in the Park

Laura will contact the organizers to see about participating again this year. Susan will also look into having a sign made with the DPSN logo on it that can be used at this and other events.

Treasurer's Report

Phyllis reported that the current bank balance is \$39,544.10.

100+ Women Who Care Dufferin

DPSN was nominated but was not chosen to be one of the 3 charities to present at the community fundraising meeting held Sept 26, 2022.

Ontario Trillium Foundation Resilient Communities Grant:

Barbara reported that Lon has started the work for the fundraising project. He has been reviewing what has been done in the past and is looking at getting together with the board to do some planning. He will also be talking to some of the people on our list of DPSN supporters.

Disclaimer for website, registration emails, etc.

The following wording for a disclaimer was approved via email between meetings:

Any information provided on our website, emails or during our workshops is for educational and information purposes only, and is not specific to individual circumstances. It is not intended to replace professional therapy, counselling, legal advice and/or any other individual-specific advice. Neither Dufferin Parent Support Network, our facilitators nor any of our partners or affiliates are liable for any act or omission taken in reliance upon any information provided by DPSN.

DPSN strives to create a safe and confidential space for workshop participants, and respecting privacy is very important to us. The expectation is that all participants will respect confidentiality and will not discuss or disclose any information related to any participant outside of the workshop setting.

Land Acknowledgement

The following wording has been suggested. Any further suggestions are to be sent to Barbara via email and then they will be discussed at the next board meeting.

DPSN would like to acknowledge that these traditional territories, upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

DPSN Policy Review

The September meeting was deferred to Oct 5th.

Next Meeting: Monday, Nov 14, 2022; 12:30 – 2pm, by Zoom
