



DUFFERIN PARENT SUPPORT NETWORK

BOARD MEETING MINUTES

Date | time Feb 12, 2024, 12:00 PM via Zoom

In Attendance

Present: Wendy C (chair), Phyllis N (treasurer), Susan W (secretary), Kolleen S, Alyssa K (coordinator), Loren R (project coordinator), Jessica W (guest)

Regrets: Neetu D, Sarah J (guest),

Agenda

The agenda was approved as presented.

Land Acknowledgement

The land acknowledgement (see below) was read by Wendy.

“DPSN recognizes that these traditional territories, upon which we live and learn, are steeped in rich Indigenous history and traditions. We also acknowledge there is much reconciliation work to do that honours the recommendations of the Truth and Reconciliation Commission and the United Nations Declaration on the Rights of Indigenous Peoples.”

Approval of Jan 15, 2024, Meeting Minutes

All approved the minutes for the board meeting held on January 15, 2024.

Coordinator's Report

Winter workshops: The first 3 workshops of the season saw typical registration/attendance numbers except for the one called “Parenting in a Digital Age” which had only 9 people attend.

Promotion of DPSN workshops:

Facebook had 900 “likes” and 1004 followers as of February 8th. Our posts have been viewed 5,329 times in the last month.

After deleting contacts whose emails were undeliverable or whose mailboxes were full, the number of contacts was lower than previous months, but 22 new contacts have been added this year, for a current total of 1432 email contacts. January emails saw a 55% open rate and a 5% click rate.

Community Choice Grant (Rotary Club of Orangeville Highlands)

Nothing new to report.

United Way Grant

We have asked for \$20,000. We expect to hear the outcome in February 2024.

Dufferin County Community Grant

Alyssa submitted a grant application on January 30th, asking for \$17,000 per year. We expect to hear a response in April 2024.

Community Services Recovery Fund Grant

Exploring In-Person Workshops: The coordinators reported on meetings with the Dufferin EarlyOn, as well as local libraries, to discuss the possibility of some partnerships in order to offer in-person workshops.

The board and coordinators then discussed future workshop topics and potential facilitators for potential in-person workshops.

25th Anniversary: Some proposals for the 25th anniversary event(s) were submitted to the board. They will be discussed at a separate meeting.

Resources: The coordinators are working on reviewing the parenting resources as part of the website updating project. Some of the board members have also offered to help with this.

Welcome Bags

Alyssa and Loren received board approval for approximately \$120 for the purchase of tea bags to be included with DPSN pamphlets in the Welcome Bags that are being given to parents in Orangeville and Grand Valley.

Recruitment of New Board Members

Alyssa is working on the package for new board members. Wendy and Susan will interview those people who have expressed an interest in joining the board.

Treasurer's Report

Phyllis reported that the current bank balance is \$59,458.45. Phyllis is working on the year end financials.

Policy Updates

Nothing new to report.

To Do List

Nothing new was added. The following is from the previous meeting.

Wendy and Susan to work on a 6-month review for coordinator, to be used in May

Alyssa is working on other items on the list. Leave on: "Ask a Parent" idea for later.

Board responsibilities: make a list of the responsibilities of the chair, treasurer, and secretary to be added to the policies/procedures document.

Next Meeting: Monday, March 18, 2024, Noon – 2:00 pm, via Zoom

Plus an interim meeting for the 25th Anniversary events: date and time TBD.
